



Public Schools of North Carolina

Local AIG Plan Submission Overview of APEX System

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Overview of Steps:

1. *Register for an NCID**
 2. *Request access/subscribe on site using NCID**
 3. *Wait for DPI approval**
 4. *Once approved log on to site!*
 5. *Complete the required fields*
 6. *Submit final by 15 July 2016 – for LEAs and existing charters. NEW charters – 15 October 2016*
- WEBSITE: <https://schools.nc.gov/aigplan>



Steps # 1 – 3: New Users ONLY!



- We will come back to the unique “New users steps” at the end of the presentation!



Step 4: Log on to site

- Access 2010 – 2013 AND 2013 – 2016 tabs!
 - Review previous self assessment ratings
 - Download copy of either plan (word or PDF files available)
 - Review Interim Report data
 - View all attachments in Appendix
- Under 2016-2019 Tab – Enter new data here
- WEBSITE: <https://schools.nc.gov/aigplan>



Step 5: Complete the required fields

- Overall plan:
 - Vision & Mission
 - Funding sources
 - LEA general info
- Each standard:
 - Overall assessment
 - Ideas to strengthen the standard
 - Possible sources of evidence
- Each practice:
 - Overall assessment
 - LEA Response
- **Compose, save, print as you need**



Step 6: Submit your local plan

- Due to DPI --- Friday, 15 July 2016
 - NEW Charter Schools – October 15th
- Must have local board of education approval date to submit



FOCUS:
Developing HQ Programs

AIG: All Day, Everyday!

**LEA and Charter Local AIG Plans DUE
July 15, 2016**

**NEW Charter Plans Due
October 15, 2016**



Let's take a look!

- [APEX demo site](#)



Additional support opportunities

- **On the wiki – previous webinar presentations:**
 - **February:** Developing a District/ LEA response
 - **March:** Ideas for Strengthening the standard & possible sources of evidence
 - **April:** Preparing to present your plan
 - **May:** Refresher – submitting your plan in APEX
 - **June:** Implementing the Plan
- **Monthly office hours**
 - **May 18th 1:00 – 4:00**
 - **AS needed --- please just call/email**



Questions?

- Visit the wiki site for resources:
- <http://ncaig.ncdpi.wikispaces.net>



New users

- The unique initial steps...
- Other questions or concerns with first time plan writing



Step 1: Obtain an NCID

- **For new users**
 - Work with district to obtain the NCID
 - See prepared handout for step by step instructions (allow several days)
- **For existing users:**
 - NCID does not change
 - If password has expired, go through recovery process on NCID site



Step 2 & 3: Request access/subscribe on site then wait for approval!

- First time users, go to site

<https://schools.nc.gov/aigplan>

- Complete and submit the form
 - DPI will approve the form – using the names submitted on google form
 - Once you receive the approval email – you are all set!
- Returning users may go directly to the site!



Contact information

- Please let us know if you need additional support!
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