

## **FREQUENTLY ASKED QUESTIONS – AIG PLAN REVIEW FEEDBACK NEXT STEPS:**

**Q: Our district received a “COMPLETE” assessment, however, there are recommendations found throughout the plan. What should our next steps be?**

We encourage you to begin the process of digesting the feedback – reviewing and considering the recommendations and also celebrating the commendations! There is no expectation that you will act on any of the recommendations in your plan. The recommendations provide some ideas for how you can further clarify the contents of your plan, and there are some ideas to utilize as you move forward and continue to grow your program. While there may be some recommendations that make sense for you to act on soon, you might decide to take all of the recommendations under advisement, and work towards implementing those suggestions in the next three year plan cycle. This is completely your local decision. If you do choose to act on any of the feedback, you will need to request the plan be “un-submitted” and you can then access the plan to make changes via the APEX system. Work with your district leadership to determine the best way to have those changes reviewed and approved by your local board of education, and resubmit the plan, along with a Plan Resubmission Form to our office.

**Q: Our district received “COMPLETE WITH MODIFICATIONS” what should our next steps be?**

In this instance, it was determined that your plan was complete (at least 70% of the indicators were marked “Evident”); however, one of the more critical pieces of Article 9B were not clearly addressed in your plan. The **bold comments** represent these pieces of Article 9B: either standard 1 practice B - a clear statement of your identification criteria **OR** standard 6 practice J – a provision for safeguarding the rights of students, parents, and families, which includes a procedure to resolve disagreement. These are the only two recommendations that need to be addressed to bring your plan into alignment with the legislation. *See below for how to resubmit the plan.*

**Q: Our plan letter indicates that our plan is INCOMPLETE at this time, and will need revision and resubmission. What are our next steps?**

We encourage you to begin the process of digesting the feedback and sharing ideas with your district leadership, AIG Advisory Board, and/or local board of education. During the month of January, you will receive a calendar of technical assistance opportunities, and you will have the opportunity to select a time for an onsite technical assistance visit. We will work closely with you to get the plan revised and resubmitted during this time together.

**Q: Does our district need to address all of the recommendations in the plan review feedback document?**

Every district's plan feedback document includes recommendations throughout the plan for consideration. Carefully measure the nature of the recommendation and determine whether the recommendations make sense for you to implement at this time, or, if you'll consider these ideas over the duration of the 3 year plan cycle.

**Q: Is there a due date for the technical corrections and/or other revisions?**

We have not established a due date for the technical corrections. Our goal is to provide opportunities for webinars and phone conferences to further explain the process of resubmitting plans and then allow the LEA an appropriate amount of time to complete the work. It is our hope that all work would be complete by the end of the 2016-17 school year.

**Q: What is the process of resubmitting the plan? What are the logistics involved?**

First, you will need to request via email ([stephanie.cyrus@dpi.nc.gov](mailto:stephanie.cyrus@dpi.nc.gov)) that your plan be "un-submitted." Within 24 hours, your plan will be un-submitted and you will be able to login to APEX to make any desired changes. Once you are ready, you will then submit the plan again and complete the PLAN RESUBMISSION FORM that indicates where you have made changes.

**Q: In general, what should our next steps be?**

We would encourage you to communicate with your district leadership and your Advisory Board to share and review the feedback provided. As a team, determine what feedback you'd like to address now and what feedback you'd like to consider over the duration of this 3 year plan cycle. Finally, determine how you will share this information with your local board of education.

**Q: Will the changes need to be approved by the local board of education?**

While there are many factors to consider, this is ultimately a local decision. We encourage you to work closely with your district leadership and/or superintendent to determine the extent of the changes and to determine how best to proceed with your local board.