

2015 – 16 Plan Revision Overview Calendar – Sample plan

Month	Activity/ Tasks	Support
September	<p>25 – New Coordinator’s Orientation *Ongoing – Area Meetings</p> <ul style="list-style-type: none"> • Learn about process via Coordinator Monthly update, regional meetings and other statewide activities • Create a draft stakeholder survey • Create plan to involve your AIG Advisory Board/ team throughout the year 	<p>REVIEW DRAFT of AIG Program Standards (<i>provide feedback and begin your planning</i>)</p> <p>Visit wiki site for sample teacher and parent surveys</p> <p>Visit wiki for updated planning guide (with dates for support activities)</p>
October	<p>*Ongoing – Area Meetings <i>(Northeast, North Central, Northwest, Southeast, Western)</i></p> <ul style="list-style-type: none"> • Begin planning process with your team • Gather input from stakeholders – <ul style="list-style-type: none"> • Distribute surveys and gather feedback • Consider other sources of data to be included in plan development (<i>other district surveys, TWC survey, assessment data, focus groups, etc</i>) 	<p>AIG PROGRAM STANDARDS & PLAN REVISION RESOURCES “LAUNCH” (<i>materials on wiki</i>)</p> <p>Technical assistance visits to area meetings* (<i>focus on plan process</i>)</p> <p>Webinar to support understanding of plan process</p> <p>Visit wiki for updated resource documents – based on REVISED AIG Program standards</p> <ul style="list-style-type: none"> • <i>Unpacking the Standards document with consolidated “Pockets of Excellence” resource</i> • <i>LEA Self- assessment tool</i> • <i>Updated planning guide</i>
November	<p>*Ongoing – Area Meetings <i>(Southwest, Piedmont-Triad, Sandhills)</i></p> <ul style="list-style-type: none"> • Continue to gather input from stakeholders and begin looking at data with team • Begin self-assessment process 	<p>Technical assistance visits to area meetings* (<i>focus on plan process</i>)</p> <p>Visit wiki for Identification Guide resource document</p>

**Technical assistance visits will occur each month, as areas meet. Each area will be visited at least once during 2015-16 school year.*

December	<p>*Ongoing – Area Meetings</p> <ul style="list-style-type: none"> • Gather all data – continue discussing with team • Use stakeholder feedback to determine final ratings for self-assessment • Discuss with planning team how data might shape plan revisions 	Technical assistance visits to area meetings* <i>(focus on plan process/ using support resources available)</i>
January	<p>*Ongoing – Area Meetings</p> <ul style="list-style-type: none"> • Community/ team/ Advisory Board meetings to draft the local AIG plan update 	<p>Technical assistance visits to area meetings* <i>(focus on using support resources available)</i></p> <p>Webinar w/ DPI support team focus on utilizing APEX online tool for submitting the plan</p>
February	<p>*Ongoing – Area Meetings</p> <ul style="list-style-type: none"> • Community/ team/ Advisory Board meetings to draft the local AIG plan update • Use the APEX system to update information and begin to make plan revisions 	Technical assistance visits to area meetings* <i>(focus on using support resources available)</i>
March	<p>2 March – AIG Coordinator’s Institute (Winston Salem) 3 – 4 March – NCAGT conference</p> <ul style="list-style-type: none"> • Community/ team/ Advisory Board meetings to draft the local AIG plan update • Begin to finalize plan revisions in APEX system 	<p>Attend sessions designed for AIG Coordinator’s Institute and NCAGT conference</p> <p>Technical assistance visits to area meetings*</p> <p>Technical assistance office hours**</p>
April	<p>*Ongoing – Area Meetings</p> <ul style="list-style-type: none"> • Finalize Plan • Prepare to present plan to the local Board of Education 	<p>Technical assistance visits to area meetings*</p> <p>Technical assistance office hours**</p>
May – June	<ul style="list-style-type: none"> • Present to Local Board of Education for approval 	Technical assistance – as needed
July 2016	<ul style="list-style-type: none"> • Plans submitted to State Board of Education / Department of Public Instruction 	Technical assistance – as needed

***Technical assistance office hours will be announced times for desktop phone conferences or visits.*